

Kindred Planning & Zoning Commission Meeting Minutes
Wednesday, November 18th, 2020 ~ 6:30pm ~ Kindred City Hall

1. Call to Order at 6:30pm

Members present: Kersting, Thompson, Lammers. Absent: Mauch.
Others present: Auditor Arnaud, Christina Woller-Cornog.

2. Approval of meeting minutes

Motion to approve the meeting minutes of 09-16-2020 & 10-05-2020 by Thompson, second by Lammers; RCV – MP

3. Extra Territorial District

- **Representative/Board Member** – Mark Erickson submitted his resignation for the P&Z Board on October 21, 2020. Tina Woller-Cornog’s application was reviewed by Cass County Commission and they questioned their roll in appointing someone to Kindred’s board since she technically resides in Richland County while still being within the City’s ET district. The information has been passed on to the Cass County Commission’s attorney for further review.
- **Boundary/District Area** – Previous discussions over the last few months with P&Z, City Council, and City Engineer Team has provided that the quarter-quarter section of land on the SW corner of the ET District (partially containing Rustad’s Gravel Company) should be included in the City’s ET boundary. NDCC clarifies further that *“If a quarter-quarter section line divides a platted lot and the majority of that platted lot lies within the quarter-quarter section, a city may apply its extraterritorial zoning authority to the remainder of that platted lot.”* This simply means that zoning and permitting regulations for this area fall within the City of Kindred’s jurisdiction.

4. Permit Report – Currently 37 building permits have been issued for this year, 11 fence permits, and one building move permit. Discussion on expiration of building permits and value of projects.

5. Additions

- Kersting discussed a webinar provided by the ND Planning Association on Planning & Zoning.
- Kersting shared she was contacted about the new housing development that is being planned for the southwest area of the city. Tabitha shared the engineers had inquired on deadlines for submitting platting applications and it is possible that this could be on the December agenda.
- Tabitha shared that a rezone application has been submitted and will be on the agenda in December.

6. Adjournment

Motion to adjourn at 6:51pm by Thompson, second by Lammers; RCV – MP

P&Z Board Member

Tabitha Arnaud, City Auditor

Date approved